

Pembroke Welsh Corgi Club Of The Potomac Procedures For Judges Selection

July Board Meeting	<p>PWCCP Board of directors confirms or selects Judges Selection Committee Chairperson (JSCC).</p> <p>Judges Selection Committee chairmanship should be for a 3 year term. The committee should consist of a chairperson and two other club members who participate in conformation events extensively and two other club members as consultants who participate in Performance events extensively and thereby each having a broad knowledge of judges in their venue. One conformation committee member should also be a board member.</p>
August	<p>JSCC sends the Judges Selection Suggestion Form to membership via the club email list and US mail for those members without email. Responses are returned to the JSCC.</p> <p>Forms should be also offered at GM meetings and available on the club website. Forms collected from August 1 to February 1 shall be used by the committee when they meet to put together the proposed slate.</p>
November	<p>The Corresponding Secretary mails the Judges Selection Form to members. The Form may be sent by the Corresponding Secretary with other mailings, but should be on different colored paper. Responses are returned to the Judges Selection Committee Chair.</p>
January	<p>Judges Selection Committee Chair sends a reminder notice via the club email list asking members to return their filled out forms by Feb. 1st.</p> <p>Judges Selection Committee Chair purchases the AKC Judges Directory each year. PWCCP will pay for the directory.</p>
Feb. – March	<p>The Judges Selection Committee (JSC) works on the proposed list of judges. The JSC uses the list of member suggestions to prepare a proposed slate of judges. Suggested Judges with the most nominations should be given first consideration. A short biography should accompany each Judge proposed. The slate is to include a minimum of:</p> <ul style="list-style-type: none">6- Foreign OR American Judges for the Specialty6 - Sweepstakes judges for the Specialty4 - Obedience/Rally Judges for the Specialty6 - Match Judges, 3 – Obedience/Rally Judges Juniors as needed
March Board Meeting	<p>Board approves JSC proposed slate or sends back an amended slate to the JSC.</p>

No later May

It is preferred that the Judges Selection Committee coordinate the mailing of the ballot to club members eligible to vote by April 1st via US mail.

Eligible Members vote on the proposed slate of Judges, selecting 3 from each category. Voters place #1 next to their 1st choice, #2 next to their 2nd choice and a #3 next to their 3rd choice. Voters must use all 3 placements per category or their votes won't be counted. Voters will be given a blank envelope for their ballot. The blank envelope is placed into the provided addressed envelope and mailed back to the Judges Selection Committee Chair. Ballots must be returned by the end date listed on the ballot. This date will be 28 days from the initial mailing. Any ballot received after the end date will not be counted.

May/June

The Judges Selection Committee will meet in person to tabulate the votes using a weighted system. Each judge is awarded 5 points for each 1st place vote, 3 points for each 2nd place vote and 1 point for each 3rd place vote. All awarded points will be totaled. The judge with the most points will be asked to judge.

Should there be a tie, indicating that the membership is split between two judges; the JSC will flip a coin to decide between the two.

The winner of the coin toss will be asked to judge, the loser will be the second choice should the winner decline the assignment.

If this is a year that the PWCCP is using two conformation judges, then a coin toss is not necessary, both of the judges who tie can be used. See criteria for a detailed description of tabulation.

The Judges Selection Committee reveals the results of the vote to the Board. An Officer of the Board shall invite all judges for our Specialty. PWCCP will invite specialty judges working on a schedule 2- 3 years out. (For example in 2010, we invite for 2013).

Match Judges will be invited one year in advance and may be invited by the Match Show Chair.

Junior Showmanship Judges (if a Regular Specialty Judge is not approved to judge Junior Showmanship) will be invited one year in advance.

An Officer of the Board shall invite the Junior Showmanship Judge.

Agility Judges will be invited 1-2 years in advance and may be invited by the Agility Chair.

Goal

If contacted judges have verbally accepted assignments, it would be desired to announce the Specialty judging panel at the PWCCP Annual Meeting.

The JSC will supply the Supported Entry Chair with the list of suggested Judges and Sweepstakes names collected from the membership one year in advance. The Supported Entry Chair will work with All Breed Clubs in arranging for our judges.

The Corresponding Secretary contacts the National Club with proposed dates and judges for PWCCP Specialties.

The Judges Selection Committee Chair contacts the Calendar of Events and External Affairs contacts with the National club to post accepted PWCCP Specialty Judges. (The PWCCA External Affairs contact sends each regional club a list of the other club's judges selections. This list provides information over a 3-4 year period.)

Other JSC responsibilities:

The JSC should keep a complete list of all members who return Judges Selection Suggestion Forms.

The JSC should keep a complete list of suggested Judges in each judging category. This list may be needed should the board require a change to the proposed slate.

The JSC should keep notes from their meetings. All counted ballots will be kept for a period of one year following the tally of votes.

Drafted 2009

Revised 3/15/2010